

Academy District Twenty

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Instructions for Paying Online Using PayForIt.net

Academy School District 20 is pleased to provide parents/guardians with the ability to pay student fees online using **PayForIt.net**.

Instructions:

1. You will need your Student's School name, Student ID Number, Full Name, and Current Grade in order to proceed. If necessary, please obtain this information from the Infinite Campus Extended Portal link on www.asd20.org.
2. Log on to www.payforit.net. Create a PayForIt account by selecting the "Sign Up" tab. (Detailed instructions can be accessed on this page or you can go to the "How Do I..." tab for instructions.)
3. Establish how you would like to pay (Visa, MasterCard, or electronic check). Using the drop down menu in the "My Account" tab, select "My Payment Method."
4. While in "My Account" verify that your address is correct. Your address needs to match the billing address of the payment method you are using.
5. Indicate the student(s) to attach to your account by using the drop down menu in the "Add/View Students" tab and select "Add Student." You will need to enter your Student's School Name, Student ID Number, Full Name, and Current Grade as recorded in Infinite Campus. If you are unsure of any of this information, please contact the [Academy School District 20 Help Desk at 234-1777](tel:234-1777).

Once you have your account set up, you may use PayForIt as often as you would like. All information entered during sign-up is stored safely and securely as defined by PCI Security Council Standards.

"The mission of Academy School District 20 is to educate every student in a safe and nurturing environment and to provide comprehensive, challenging curricular and extracurricular opportunities that meet the unique needs of every individual by expanding interests, enhancing abilities, and equipping every student with the knowledge, skills, and character essential to being a responsible citizen of our community, our nation, and the world."